

SERVICE INSTRUCTIONS

Chichester Cathedral, Chichester PO19 1PX

**Monday 21 June 2027
Afternoon services 1:30pm**

13:15

ALL SCHOOLS to be in allocated seats by 13.15 at the latest for the pre-service welcome and warm up session. **Service starts at 13:30 and usually finishes within an hour.**

12:45 All Rehearsals

Choir & those involved in dramatic reading will also have opportunity to rehearse from **12:45**.

All children involved in readings or prayers will be seated near the front. If possible, they should arrive by **12:45** to allow time to practice at the microphone.

PLEASE REMEMBER TO BRING WITH YOU:

BANNER AND STAND Banner to be left at the back of the venue on arrival. Please bring a stand to avoid banners falling over during the service, and place stand at the front of the church before service.

OFFERING ENVELOPE Each school is invited to bring an offering to support our designated charity, Family Support Work. More information, and fund raising ideas can be found at [Fundraise For Us - Family Support Work](#). One child should be chosen to present your school's named envelope – either containing cheque/cash or details of any BACS transfer that the school has made/will make. They will be invited to come to the back of the venue to process up during the hymn "Prayer of St Richard".

Methods of Donation- *please do not make payment to Diocese of Chichester*

- Cheques should be made payable to Family Support Work or CDAFSW.
- BACS payment to "Chichester Diocesan Association for Family Support Work"
Sort Code 20-12-75
Account No. 40257133 Ref "Leavers' donation"

Each school will have allocated seating at the venue based on the numbers provided on your booking form. If those numbers have changed, please email leavers@chichester.anglican.org.

PICNICKING is welcome, and schools have access to a designated area called Paradise which is a large outside grass area located within the Cloisters. This area is enclosed and not accessible to the public.

Picnicking and wet weather

In wet weather, designated areas, including specific locations within the Cloisters, may be made available for picnicking. These areas provide some shelter but depending on the direction and intensity of the rain, they may not keep your group completely dry. Space is limited and we are not able to accommodate every school. Your school will need to check in with Cathedral staff at the Eastern Arm entrance on the day, who will advise what space is available and direct you to an allocated location where possible.

TOILETS: Public toilets are located inside the Cathedral, accessed from the North Transept. Please note that toilets located within the Cloisters Cafe are for customers only.

PARKING: Coaches should park in the coach park off the Avenue de Chartres next to Waitrose. The set down point is at the Cathedral Bell Tower in West Street. There are various public car parks in Chichester but NOT in the Cathedral grounds.

If you have any queries please telephone the Education Team on 01273 425687, or contact us at leavers@chichester.anglican.org

We look forward to seeing you at the Leavers' Service.