

SERVICE INSTRUCTIONS

Chichester Cathedral, Chichester PO19 1PX

Monday 22 June 2026
Afternoon services 1:30pm

13:15

ALL SCHOOLS to be in allocated seats by 13.15 at the latest for the pre-service welcome and warm up session. **Service starts at 13:30 and usually finishes within an hour.**

12:45 All Rehearsals

Choir & those involved in dramatic reading will also have opportunity to rehearse from **12:45**.

All children involved in readings or prayers will be seated near the front. If possible, they should arrive by **12:45** to allow time to practice at the microphone.

PLEASE REMEMBER TO BRING WITH YOU:

BANNER AND STAND Banner to be left at the back of the venue on arrival. Please bring a stand to avoid banners falling over during the service, and place stand at the front of the church before service.

OFFERING ENVELOPE Each school is invited to bring an offering to support our designated charity, Family Support Work. More information, and fund raising ideas can be found at [Fundraise For Us - Family Support Work](#). One child should be chosen to present your school's named envelope – either containing cheque/cash or details of any BACS transfer that the school has made/will make. They will be invited to come to the back of the venue to process up during the hymn "Prayer of St Richard".

Methods of Donation- *please do not make payment to Diocese of Chichester*

- Cheques should be made payable to Family Support Work or CDAFSW.
- BACS payment to "Chichester Diocesan Association for Family Support Work"
Sort Code 20-12-75
Account No. 40257133 Ref "Leavers' donation"

PICNICKING is welcome, and schools have access to a designated area called Paradise which is a large outside grass area located within the Cloisters. This area is enclosed and not accessible to the public.

Picnicking and wet weather - Designated areas including specific locations within the Cloisters will be made available in the case of wet weather only. Your school will need to check in with Cathedral staff, who will be on hand at the Eastern Arm entrance to guide your school to a location on the day. Space is limited and will be allocated on a first-come, first-served basis.

TOILETS: Public toilets are located inside the Cathedral, accessed from the North Transept. Please note that toilets located within the Cloisters Cafe are for customers only.

PARKING: Coaches should park in the coach park off the Avenue de Chartres next to Waitrose. The set down point is at the Cathedral Bell Tower in West Street. There are various public car parks in Chichester but NOT in the Cathedral grounds.

If you have any queries please telephone the Education Team on 01273 425687, or contact us at leavers@chichester.anglican.org We look forward to seeing you at the Leavers' Service