

## SERVICE INSTRUCTIONS

Hurstpierpoint College Chapel, BN6 9JS

Wednesday 8 July 2026  
Morning service 10:30am

**10:15**

**ALL SCHOOLS** to be in allocated seats by 10.15 at the latest for the pre-service welcome and warm up session. **Service starts at 10:30 and usually finishes within an hour.**

**9:45 All Rehearsals**

Choir & those involved in dramatic reading will also have opportunity to rehearse from **9:45**.

All children involved in readings or prayers will be seated near the front. If possible, they should arrive by **9:45** to allow time to practice at the microphone.

**PLEASE REMEMBER TO BRING WITH YOU:**

**BANNER AND STAND** Banner to be left at the back of the venue on arrival. Please bring a stand to avoid banners falling over during the service, and place stand at the front of the church before service.

**OFFERING ENVELOPE** Each school is invited to bring an offering to support our designated charity, Family Support Work. More information, and fund raising ideas can be found at [Fundraise For Us - Family Support Work](#). One child should be chosen to present your school's named envelope – either containing cheque/cash or details of any BACS transfer that the school has made/will make. They will be invited to come to the back of the venue to process up during the hymn "Prayer of St Richard".

**Methods of Donation- *please do not make payment to Diocese of Chichester***

- Cheques should be made payable to Family Support Work or CDAFSW.
- BACS payment to "Chichester Diocesan Association for Family Support Work"  
Sort Code 20-12-75  
Account No. 40257133 Ref "Leavers' donation"

**PICNICKING:** no picnicking allowed on site

**TOILETS:** there will be a small number of temporary toilets outside the chapel.

**PARKING:** please head to the Senior School car park (numbers 10 and 11 on the map below), where you will be directed to a parking space by a marshal. Please note that there is limited parking available and it will be on a first-come first-served basis.

If you have any queries please telephone the Education Team on 01273 425687, or contact us at [leavers@chichester.anglican.org](mailto:leavers@chichester.anglican.org)

We look forward to seeing you at the Leavers' service

