

Nomination Forms

The new system for the nomination forms for the appointment and re-appointment of **Foundation Governors** using online forms with Adobe-Sign, a secure system for completion and electronically ‘signing’ the form. This is the process with screenshots of what to expect and how it looks.

<p>1.</p>		<p>The email request to complete a supporting statement or nomination form</p>
<p>2</p>		<p>Once you click on Review and sign – the blank forms look like this (this is a supporting statement form)</p>
<p>3</p>		<p>How the form will look once completed but before submission – click on Click to Sign button to submit the completed form</p>
<p>4</p>		<p>Once you have submitted the completed form you will get this message come up on the screen and it also has a link to download and save a copy of what you have submitted if you want to.</p>