

Foundation Governor Vacancy



We currently have **2 Foundation Governor vacancies** on the St Margaret's CE Primary School Governing Board.

Role Purpose

The purpose of governance is to provide confident and strong strategic leadership which leads to robust accountability, oversight and assurance for educational and financial performance.

Governing Boards have three core responsibilities:

- **Hold school leaders to account for the educational and financial performance of the school**
- **Set the school's vision and values, and the strategy for achieving this vision**
- **Ensure the school's financial success and probity**

St Margaret's Governing Body

The Board is made up of 8 Foundations Governors (responsible for preserving the Christian distinctiveness of the school), 2 elected Parent Governors, 1 Headteacher Staff Governor, 1 elected Staff Governor, 1 Local Authority Governor and 1 Co-opted Governor. Governors contribute to the work of the Governing Body in raising standards of achievement for all pupils. This involves providing a strategic direction for the school, acting as a critical friend and ensuring accountability. Further details on the Governing Body can be found on the [school website](#).

Foundation Governors

Foundation Governors play a specific role in ensuring the school's Christian character – responsibilities include:

- Preserving the links between the Parish Churches, the School and Diocese of Chichester.
- Taking an active role in the SIAMS process.
- Ensuring that collective worship and religious education at the school follow the appropriate guidelines and/or syllabus and is appropriately monitored.
- Ensuring that the Christian ethos of the school is encouraged and is reflected in the school's policies and the curriculum.
- Ensuring that their own attitudes and behaviour in relation to the school reflect its Christian ethos.

Skills & Experience

Essential	Desirable
<ul style="list-style-type: none">• Critical listening and ability to ask effective questions.• Strategic thinking.• Excellent communication skills.• Problem-solving and analysis.	<ul style="list-style-type: none">• Understanding of data.• Finance and/or accounting knowledge.• HR experience.• Knowledge of education.• Leadership and management skills.• Risk management skills.• Legal expertise.• Marketing and communications skills.

Being A Foundation Governor



Other Governor Responsibilities

- Develop the school's vision and strategy.
- Set a culture of high educational standards, which promotes staff and pupil wellbeing.
- Ensure the school follows the National Curriculum, and that all pupils, including those with special educational needs (SEND), can access the curriculum.
- Monitor provision for pupils with SEND.
- Monitor the school's educational performance, using a range of data sources.
- Ensure stakeholders (parents, pupils, staff and the local community) are informed and consulted.
- Approve the school budget and monitor and evaluate the school's financial performance.
- Approve/review school policies and hold staff to account for their implementation.
- Ensure the school is compliant with legal requirements.
- Carry out the appointment and performance management of the Headteacher.
- Monitor and evaluate the school's staffing structure(s).
- Monitor health and safety in the school.
- Work in co-operation with the local authority, having regard to any guidance it issues.

Time Commitment

The term office for all Governors is four years. There are six full Governing Body meetings per year, which all Governors are expected to attend. The times and dates are set a year in advance.

There are also meetings each term for the following committees:

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|-------------------------------------------------|-----------------------------|
| ○ Ethos Committee | Meets 3 times p.a. |
| ○ Achievement & Curriculum Committee | Meets 4-5 times p.a. |
| ○ Resources Committee | Meets 5 times p.a. |
| ○ Pay Committee | Meets 1-2 times p.a. |

We ask all Governors to be a member of at least one of these and contribute to its action priorities. Additionally, all Foundation Governors are automatically members of the Ethos Committee.

There are also areas of responsibility which are assigned to individual Governors, such as Safeguarding, Finance, Health & Safety and SEND.

As well as attendance at meetings there are other time requirements, including school monitoring visits. There is a requirement for employers to give employees 'reasonable time off' to carry out their Governor duties at maintained schools.

Training

You would be expected to complete the Governor Induction training course provided by the Local Authority/Diocese that are run regularly throughout the year, with daytime and evening choices. There are also other training courses you can attend as required and there are online learning modules you can undertake in your own time. The Local Authority also provides advice and guidance by phone and email.

To Apply

Please complete the [Foundation Governor Nomination Form](#) from the Diocese of Chichester and email this to **Kyri Souppouris, Co-Chair of Governors** – kyrisouppouris@stmargarets.brighton-hove.sch.uk