

## **Ten Tips for Collective Worship For Headteachers/Senior Leaders**

|   | <b>IN<br/>PLACE</b> | <b>TARGET<br/>DATE</b> |
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| <p>1. Know about the statutory requirements for CW:</p> <ul style="list-style-type: none"> <li>• Ensure all governors are aware of the legal framework for CW and their responsibility for it</li> <li>• Daily act of CW in accordance with Trust Deeds/ consistent with the faith and practice of the Anglican church</li> <li>• Right of withdrawal</li> </ul>  |                     |                        |
| <p>2. Ensure CW is highly valued in your school:</p> <ul style="list-style-type: none"> <li>• All children attend worship</li> <li>• Collective worship is inclusive</li> <li>• There is an understood distinction between assembly and worship</li> <li>• Allocate a budget for CW</li> <li>• Plan CW</li> <li>• Review your CW policy on a regular basis</li> <li>• Involve others in leading worship</li> <li>• Provide a variety of different worship opportunities/styles</li> <li>• Make CW visible through high quality display, worship focal point/reflective areas/ etc</li> <li>• Give CW prominence on your school website and school prospectus/documentation</li> </ul> |                     |                        |
| <p>3. Ensure CW is a standing item on Governing Body meetings and has designated governor/s</p> <ul style="list-style-type: none"> <li>• Governors are familiar with the CW section of the SIAMS evaluation schedule</li> </ul>   |                     |                        |
| <p>4. Include CW as an item in your HT reports</p>  |                     |                        |
| <p>5. Appoint a CW Co-ordinator</p> <ul style="list-style-type: none"> <li>• Think about succession planning</li> <li>• Raise profile of Co-ordinator post – link to leadership development</li> <li>• Keep Diocese up to date with Co-ordinator contact details</li> </ul>   |                     |                        |

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| <p>6. Monitor and Evaluate CW:</p> <ul style="list-style-type: none"> <li>• Build CW into a cycle of monitoring and evaluation</li> <li>• Undertake learning walk/ CW observation/ pupil feedback/review policy and planning</li> <li>• Involve your governors in monitoring and evaluation</li> <li>• Involve your pupils in monitoring and evaluation</li> <li>• Refer to CW section of SIAMS Schedule</li> <li>• Collect evidence about the effect of CW on learners/adults</li> <li>• Link CW into school development planning</li> </ul> |  |  |
| <p>7. Support high quality CW</p> <ul style="list-style-type: none"> <li>• Ensure whole school understanding of purpose and aim of CW</li> <li>• Ensure whole school understanding of characteristics of good CW</li> <li>• Plan CW effectively and involve others in this</li> <li>• Allocate a budget to resource CW effectively</li> </ul>   |  |  |
| <p>8. Provide CPD opportunities:</p> <ul style="list-style-type: none"> <li>• Ensure all NQTs attend training on CW</li> <li>• Ensure CW Co-ordinator attends CW training</li> <li>• Offer CW cpd opportunities for staff</li> </ul>  |  |  |
| <p>9. Allocate a minimum of 1x CW staff meetings per year</p>   |  |  |
| <p>10. Plan 1 x visit linked to CW work each year</p>   |  |  |